

Our Ref: PW/AKB/FOI-02-243

2<sup>nd</sup> March 2023

Stafford Education & Enterprise Park  
Weston Road  
Stafford  
ST18 0BF

Sent by email

Telephone: 0300 123 1461

Dear

**FOI-02-243**

**Your request for information under the Freedom of Information Act 2000**

Thank you for your request dated the 7<sup>th</sup> February 2023. We can confirm that the Staffordshire and Stoke-on-Trent Integrated Care Board does hold some of the information that you have requested. Please see our responses in blue below:

**Along with the reply, could I also have a response to the following questions, as simple yes or no, along with specific evidence of the process followed, as per NHSE guidance and stakeholder engagement.**

**Our PPG and local councillors have requested this information from our meeting last week.**

**PRIOR TO DECISION MAKING ON the 18<sup>th</sup> January 2023, Did the Primary care team:**

**1. Do a Statutory Public consultation about the future of the services - Yes/No?**

No, this is not required.

**If Yes, did the consultation include patients from BW or from other practices in the area as well.**

**Please provide information and outcome of consultation done.**

**2. Considered potential impact on service users/patients including equality impact assessment, both before and after the offer of an extra Saturday from ourselves- Yes/No?**

Yes

**3. Considered the impact on other providers - Yes/No?**

Yes

**If Yes, please provide written confirmation or minutes of meetings from other practices confirming capacity. Could you also provide an estate plan for patient provision from April 2024, especially prior to the new Health Centre Development which has not timelines as of now, and quality impact assessment already done on both patients of Burntwood Health and Wellbeing centre and also patients from other practices**

No minutes have been recorded.

**4. Considered impact on current provider:**

**I can confirm that ICB have not had any engagement with us prior to their decision on 18/01/23 to assess any reputational or financial impact on us. Do you agree this is correct?**

Yes, this is correct as this is not required. It is the responsibility of providers to consider their own business matters when bidding for time limited contracts.

**5. Is the current service still affordable within future budgets- Yes/No?**

Yes

**Considering there is no APMS premium on the contract, and the ICB stating continuing use of current premises, can you confirm whether the current service provision still affordable.**

**Also, has this been reassessed as the system will get a Saturday for free- i.e extra 20% capacity for same contractual cost. Could you please provide proof of assessment undertaken prior to 18/01/23, and reassessment after the Saturday offer?**

Please refer to letter sent to you by Chris Bird on 8<sup>th</sup> February 2023.

**6. Has the contract delivered on expected financial outcomes- Yes/No?**

Please provide further clarity around this question as we are unsure what is required.

**If No, please provide details.**

**7. Have you considered all outcome and delivery data for our current delivery, Yes/No?**

**Please confirm your findings paper prior to 18/01/2023**

Please provide further clarity around this question as we are unsure what is required.

**8. Have you considered patient choice and equality, Yes/No?**

Yes.

**If Yes, please provide proof of work undertaken around this prior to 18/01/2023.**

Verbal discussions were held, therefore the ICB do not hold a paper copy of this information.

**9. Considered the current estate plan in Burntwood and future of estate.  
Yes/No?**

Yes

**As per current estate plan and strategy- Burntwood is part of the new health centre, signed off in July 2022. Has there been a new plan developed since then?**

No

**Have you considered the timescales for development of the new health centre-  
yes/No?**

Yes

**If yes, please elaborate the current position of the plans and timescales. please  
provide evidence of this as consideration part of your decision of 18/01/2023.**

There have been no changes to the plans and timescales.

**10. Done an options appraisal for the following options:**

- a) Reconfiguration of contract- before and after we have provided a valid option of dispersal of list to form a branch GMS site from same premises.
- b) Extension of contract.
- c) Re-procurement.
- d) Dispersal of list.

Please refer to letter sent to you by Chris Bird on the 8<sup>th</sup> February 2023.

**Please provide proof of options appraisal done and presented to Primary Care Committee.**

**11. As a public body, please provide the paper presented to Primary Care Committee for decision making on this matter.**

Please find attached report submitted to the Primary Care Forum in January 2023.

**12. Have you informed other stakeholders, specifically:**

- a) NHSE Area Team
- b) Local Councillors
- c) Health and Scrutiny Committee
- d) County Councillors
- e) Local MP
- f) South Staffordshire LMC

**If yes, can you please provide dates of when this engagement was done, prior to 18/01/2023, and outcome of discussions, along with written proof or meeting minutes?**

Engagement does not take place until after decision has been made. Please note there is a conflict of interest within the South LMC in that the current contract holder is the Chair of the South Staffordshire LMC. Our process for managing this has therefore been to engage with a different LMC.

Stakeholder letters to be released on the 3<sup>rd</sup> March 2023.

**13. Given the way this has been handled by the ICB, we have had to resign from the PCN and DES from April 2023. Has there been any impact assessment for our patients done by the ICB?**

Not applicable as notice has been withdrawn.

**Also, as you are aware, we provide the Enhanced Access for Burntwood and Lichfield PCNs together serving a population of 70000 patients, a lack of clarity and response will affect our ability to continue that provision as well.**

As above.

**14. Have you considered our offered and preferred option of continuing services at BW site as a branch surgery of Chads Moor (GMS) with an extra Saturday provision (over and above current extended access- for which our patients need to travel to Lichfield over the weekend), leading to continuity of care ,no disruption or redundancies and its advantages over dispersal/re procurement- Yes/No?**

Please refer to letter sent to you by Chris Bird, Interim Chief Transformation Officer on the 8<sup>th</sup> February 2022.

**If yes, do you consider this to be the best option of continuing providing services to our patients and the system – Yes/No?**

Please refer to letter sent to you by Chris Bird, Interim Chief Transformation Officer on the 8<sup>th</sup> February 2022.

**If No, please explain reason of how the other options are more beneficial?**

Please refer to letter sent to you by Chris Bird, Interim Chief Transformation Officer on the 8<sup>th</sup> February 2022.

**I would appreciate an urgent and detailed response to all questions above to make sure the decision making has followed due process and our patients and stakeholders have been part of the decision-making process.**

**Also, once I have the responses-our PPG would like to invite to Senior Executive/primary care team to discuss your decision with them and will be writing to yourselves regarding this. Could you please inform who, from the primary care team, has led on this so as they can be sent an invite as well.**

**I hope we can work on this together to continue and provide the best service for our patients at Burntwood**

### **Right of Appeal**

Should you require any further information or clarification regarding this response please do not hesitate to contact us. If you are dissatisfied with the response, you are entitled to request an internal review which should be formally requested in writing and must be within two calendar months from the date this response was issued.

### **To request an internal review**

You can request an internal review by contacting the Staffordshire and Stoke-on-Trent Integrated Care Board FOI team by emailing the team at [StaffsStokeFOI@staffsstoke.icb.nhs.uk](mailto:StaffsStokeFOI@staffsstoke.icb.nhs.uk) or by post to the address at the top of this letter.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner's Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the Staffordshire and Stoke-on-Trent Integrated Care Board's FOI complaints procedure.

The ICO can be contacted at:  
Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
[www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely

**Paul Winter**  
**Associate Director of Corporate Governance**